



## **Blackmore Primary School** **Transition Policy**

We endeavour to ensure a smooth transition for pupils between each Primary School Phase: Pre-school and Reception class, EYFS and Key Stage 1, Key Stage 1 and Key Stage 2 and Year 6 to Year 7.

We recognise that children can be vulnerable at each stage of transition and subsequently implement a range of strategies and activities to ensure a smooth and happy transition.

### **Pre School to** **Reception Class**

#### **Aims of Pre-school to EYFS Foundation Stage Transition**

- To provide a smooth transfer from home or pre-school to Nursery and/or from pre-school or Nursery to Reception for both pupils and their parents/carers
- To ensure that the children's emotional wellbeing is a priority
- To ensure good communication between staff, parents and pupils
- To raise parents' awareness of school routines and how to support their child at school
- To provide a smooth and positive transition between Reception and Key Stage 1 and to ensure that the EYFS assessment information is effectively communicated

- During the summer term before the children begin school, parents/ carers are invited to an evening meeting, in which you will meet the class teachers and be given an insight into our Reception classroom, our daily activities and our expectations.
- Prior to the children starting school, the class teacher will visit the children at their preschool setting. The class teacher liaises with the preschools to ensure that the child's needs are met effectively when they begin school.

	<ul style="list-style-type: none"> <li>• During the Summer term before the children begin school, our local preschool (Blackmore Primary Preschool) come and spend the afternoon in the classroom with the preschool children.</li> <li>• The children have the opportunity to spend four mornings in school during the Summer term (June/July) before they begin full time, in their new classroom, with their class peers. The final two visits will include lunch in our dinner hall, in which the children may bring a packed lunch or have a school dinner. During these four visits, the children will be given the opportunity to explore their new classroom environment, meet their new teachers and school staff and take part in a variety of different play based and adult supported activities.</li> <li>• Where possible, the class teacher and teaching assistant will visit each child in their home environment during the first week of the child starting school. A short home visit allows the parent/ carer to have a discussion with the class teacher, raising any questions, sharing information and ensuring that the family's and children's needs are met effectively when they begin school. Importantly, it also allows the child some individual, quality time with their new teachers.</li> </ul>
<p><b><u>Reception Class to Key Stage 1</u></b></p>	<p><b><u>Aims of EYFS Foundation Stage to Key Stage 1 Transition</u></b></p> <ul style="list-style-type: none"> <li>• To ensure that pupils experience a smooth transition from the Early Years Foundation Stage to Key Stage One.</li> <li>• To ensure that the quality and pace of learning are maintained and that pupils continue to make good progress.</li> <li>• To ensure that pupils follow the appropriate curriculum as their needs define.</li> <li>• To inform parents and pupils about the transition process</li> </ul> <ul style="list-style-type: none"> <li>• During the summer Term, the children will spend two mornings with their year 1 class teacher in their new year 1 classroom.</li> <li>• During July of Reception class, parents are invited to meet the new Year 1 class teacher, along with the Reception class teacher. Both teachers present a presentation to the parents outlining the routines and expectations for year 1. It is an opportunity for parents to ask questions and ensure that they feel well informed about the changes and how best to support and prepare their children for year 1.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Reception teacher will carry out a comprehensive handover of information about each child. This will include each child's early learning profile, along with identification of gaps in their learning and their personal, social and emotional developmental needs. The year 1 teacher will act upon the information shared to ensure that they are able to transition the children from the EYFS curriculum to the National Curriculum smoothly and successfully.</li> </ul>
<p><b><u>Class to Class</u></b></p>	<ul style="list-style-type: none"> <li>• All children visit their new classes towards the end of the summer term, spending a morning in their new classroom with new teachers. Children engage in a range of activities, discuss the curriculum and can ask questions.</li> <li>• All teachers take part in transition meetings. At these meetings individual children are discussed to ensure the receiving teacher has a good understanding of the learning and needs of each of the children.</li> <li>• Class files are handed to the next teacher. This contains relevant information about the class including Pupil Progress Summary, progress and attainment data, SEN information and provision plans.</li> <li>• Parents have the opportunity to meet their child's new teacher at the school's Open Evening in the Summer Term, which is held during the final week of term. This is followed by a meeting with parents during the first two weeks of the Autumn Term, which provides information about the routines and expectations of the child's new class and the learning which is planned for the academic year. A class letter and curriculum web are shared with parents within the first few weeks of the academic year.</li> <li>• In the first week of the Autumn term teachers plan activities to help children settle smoothly into to their new classroom environments.</li> </ul>
<p><b><u>Year 6 to Secondary School</u></b></p>	<ul style="list-style-type: none"> <li>• Once places have been offered and accepted, we liaise with each receiving secondary and engages in their transition programme. This varies between schools but usually includes the child meeting the Head of Year 7, meetings between the child's class teacher and Head of Year 7 and time spent on transition projects in the child's new secondary school.</li> <li>• The children take part in an "It's your move" workshop; designed to prepare pupils for the changes and challenges that they may experience during transition from Primary School to Secondary school.</li> <li>• We will share pupil information with the receiving secondary school, including end of KS2 attainment levels and important pastoral information. Pupil records are transferred to the receiving secondary</li> </ul>

school which will include the child's annual school reports, information about special educational needs and significant pastoral information. Records of safeguarding concerns are also passed on to the receiving school.

- Our school SENCO will liaise with the secondary SEN teams to ensure that the needs of our SEN pupils will continue to be met. Our SENCO will provide the opportunity for SEN pupils, along with their parents, to meet with the SEN staff of their receiving secondary school.
- The achievement of the cohort of children leaving primary school is celebrated through a Year 6 leavers' performance, a special leavers' assembly, a leavers' party and the traditional signing of school shirts on the last day.